

7. Occupation Specific Technical

Role	Tasks				
		Water Treatment Operator	Water Treatment Foreman	Operations Supervisor Trainee	Operations Supervisor
Maintain SD Clayton	Span pH meter	X	X	X	
	Service Chlorine analysers	X	X	X	
Maintain SD Newton	Span pH meter	X	X	X	
	Service Chlorine analysers	X	X	X	
Maintain SD Chilco and Alberni	Span pH meter	X	X	X	
	Service Chlorine analysers	X	X	X	
Maintain SD Vancouver Heights	Span pH meter	X	X	X	
Construction	Install culverts	X	X	X	
Operate road vehicles	Operate fleet vehicle and check before use	X	X		
	Operate golf cart and check before use	X	X	X	X
	Operate tricycle and check before use	X	X		
	Operate company car and check before use			X	X
Perform preventative maintenance on road vehicles	Perform preventative maintenance on fleet vehicle	X	X		
	Perform preventative maintenance on golf cart	X	X	X	X
	Perform preventative maintenance on tricycle	X	X		
Operate lifting equipment	Operate forklift and check before use	X	X		
	Operate zoom boom and check before use	X	X		
	Operate manlift and check before use	X	X		
Perform preventative maintenance on lifting equipment	Perform preventative maintenance on forklift	X	X		
	Perform preventative maintenance on zoom boom	X	X		
	Perform preventative maintenance on man lift	X	X		
Operate diagnostic equipment	Operate gas testing equipment and check before use	X	X		
Perform preventative maintenance on diagnostic equipment	Perform preventative maintenance on gas testing equipment	X	X		
Operate safety equipment	Operate SCBA and check before use	X	X		
	Operate respirators and check before use	X	X		
	Test eyewash stations	X	X		
	Operate fire hose and check before use	X	X		
	Operate portable eyewash and check before use	X	X		
	Test alarms (high/low and rez)	X	X		
Perform preventative maintenance on safety equipment	Perform preventative maintenance on SCBA	X	X		

9. Management

Role	Tasks				
		Water Treatment Operator	Water Treatment Foreman	Operations Supervisor Trainee	Operations Supervisor
Select cost control	Develop equipment, materials and staff training budget			X	X
Execute cost control	Approve expenses		X		
	Execute corrective actions for payroll issues			X	X
Measure cost control	Verify expense reports			X	X
	Fill-in timesheets	X	X		
	Verify timesheets				X
	Audit timesheets			X	X
Initiate material control	Initiate large purchase requisitions (over 25K)			X	X
	Approve major purchases (under 25K)			X	X
	Initiate large purchase requisitions (over 25K)			X	X
	Approve major purchases (under 25K)			X	X
Execute material control	Orders chemicals		X		
	Track shipment		X		
	Receives shipment		X		
	Order materials		X		
	Dispose of contaminated diesel	X	X		
	Dispose of chemicals		X		
	Provide procurement expertise		X		
	Assign small material purchases			X	X
	Assign small equipment purchases			X	X
Measure material control	Verify material purchases by staff				X
	Monitor material purchase inventory levels -- SCFP			X	X
	Verify equipment purchases by staff			X	X
	Monitor equipment purchase inventory levels -- SCFP			X	X
Select contracted and 3rd party services	Define scope of RFP			X	X
Execute contracted and 3rd party services	Supervise on site			X	X
Measure contracted and 3rd party services	Report performance			X	X
Improve contracted and 3rd party services	Evaluate proposals			X	X
	participate in incident investigation related to 3rd party			X	X
	Evaluate performance			X	X
Initiate projects	Identify needs (see work cycle)			X	X
Select projects	Participate in selections (see work cycle)			X	X
	Participate in definition (see work cycle)			X	X
	Participate in scoping (see work cycle)			X	X
	Participate in specification (see work cycle)			X	X
Plan projects	Participate in planning (see work cycle)			X	X